

**Minutes**  
**Tuesday, Mar 8, 2016 @ 7:00 pm**  
College Park School

**ATTENDANCE:** Michele Gustafson, Christine Andrews, Barbara Quiring, Melyssa Million, Natalie MacIsaac

1. Call Meeting To Order - By Michele 7:06 pm
2. Approval of the Agenda : Moved NATALIE, Seconded BARBARA, moved
3. Approval of the Minutes : Moved CHRISTINE, Seconded BARBARA, moved
4. Business Arising from the Minutes
  - a. Hot Lunch Volunteers added update to agenda
5. Administration Report - Upcoming Events to be attached to minutes
6. Unfinished Business
  - a. Event Planning:
    - i. Drug Strategy Presentation
      - February 23, 6:30 :Cancelled - to reschedule or to postpone
      - Committee decided to try to reschedule for April it not for next year.
    - ii. Hot Lunch Committee Report
      - Volunteers
      - Volunteer spot to be invited Mar 9
      - Next Hot Lunch - Apr 22
    - iii. Teaching Appreciation
      - Mar 21 & 22
      - Amended Volunteer duties from last year
      - Volunteers to be invited via VolunteerSpot Mar 14
    - iv. Cobra Culture Event
      - Decide commitment level
      - Will not have room at Celebration of the Arts (May 12- afternoon) so tabled until next year
    - v. Cookbook/Nutrition Day
      - Amanda & Kaitlyn report on pricing - Neither were present to report - Will wait for pricing for next meeting
      - Order form to go to class rooms
      - Collection of recipes timing - first 2 weeks of May, deadline of 13th, off to printer
      - Cookbook sizing for short run production: 8 ½ x 11
      - Collection via Google Forms for easy collating and production
      - Christine calling for pricing printing
      - Michele/Natalie to explore mail merge for set up
    - vi. Mabel's Labels - April/May campaign
      - Set dates for campaign - May 1-15 - Two week selling window
      - Michele will make flyers/advertising
      - Michele will set some date - coordinate Michelle C. for links into May's Newsletter
7. New Business - NONE
8. Announcements - NONE
9. Next Meeting - Tuesday, April 19 @ 7:00 pm
10. Adjournment : Moved DAVE, Seconded BARBARA, passed @ 8:22pm