



## Meeting Minutes

Monday, June 6, 2016 @ 6:30 pm  
College Park School

1. Call Meeting To Order
  - 6:45pm
  - Attendance: Chris Andrews, Michele Charles Gustafson, Barbara Quiring, Candice Anderson, Melyssa Million, Kaitlyn Matthews, Natalie MacIsaac, Dave McLennan, Heather Gibb
2. Approval of Agenda
  - Motion to approve by Chris; Seconded by Candice; Approved
3. Approval of the Minutes
  - Motion to approve by Candice; Seconded by Christ; Approved
4. Business Arising from the Minutes
  - None
5. 2015/16 Year In Review and 2016/2017 Year Planning
  - Parent Support
    - Tech Seminar
      - Positive feedback received regarding presentation
      - Will hold another presentation the week of October 17, 18 or 19th in the theatre, with an evening and noon hour session
    - Social Media
      - Positive feedback received regarding presentation
      - Will repeat on an annual basis
      - Week of September 12, 13 or 14th
    - Drug Awareness
      - Unable to have the presentation this school year, but will try for March 2017, possibly the 3rd week
    - Additional Thoughts:
      - How to advertise more/better
        - a. Open supervised gym nights for children of parents in attendance of sessions. Must have at least one LPSD employee. Suggested Grade 8 & 9 students to help supervise
        - b. Advertise more in advance
        - c. Create an SCC specific section of the monthly Cobra Newsletter
        - d. Sessions are open to all community members
  - School Family

# The SCC

## at College Park School



- Techless Time
  - Not well attended, will not continue
- Track Concessions
  - This year there was confusion on who was receiving proceeds, SCC may consider doing again next year, but with clarification of proceeds
- Nutrition Month
  - Cookbooks for December
  - Taste of College Park is still an active idea, need to determine a new timeline
- Teacher Appreciation
  - Went very well, was simple to do with Volunteerspot as spots filled quickly
  - Consider stepping it up for next school year, but with no outdoor supervision
  - Scheduled times during Parent/Teacher Interviews, 2 nights in October and 2 nights in March
- Hot Lunch
  - All planned for next year for every early dismissal Wednesday and Heather organizing the missing Kindergarten classes
  - Sept - Booster Juice over 3 days
  - Oct - Taco in a bag
  - Nov - KFC
  - Dec - Harvest to Home
  - Jan - Boston Pizza Pasta
  - Feb - Subway
  - Mar - Boston Pizza Pizza
  - Apr - Taco Time
  - May - Beef on a bun
  - Jun - Pancakes
- New idea for next year
  - Family Dance with student DJ, glow stick sales, popcorn sales, door prizes
  - Nov. 3 and Feb. 16, depending on Middle Years Dance schedule
- Community Connection
  - 4 way stop signs at the corner of 23 Street and 56 Ave
    - Michele to write a letter to the City thanking them for their support in creating a safer school area. CC to Todd Robinson
  - Speed limit decreased to 60km/h on 59 Ave in between College Park and Lakeside.
  - Flashing crosswalk signs to be installed in between College Park and Lakeside soon.
  - Car Counting still needs to be completed
  - Volunteerspot is working well, however there are times that a volunteer contact tree would be beneficial to make personal phone calls to ask for help
- SCC Communications
  - Emails are working well
  - Create an SCC Pamphlet or pitch sheet to encourage more parent involvement
  - Have a representation at the kindergarten orientation nights

# **The SCC**

## **at College Park School**



- Maybe have food at meetings
- Financial Accounting Process
  - Dave clarified how we make a spend money as an SCC. We operate separate from school fundraisers (school fundraisers include Christmas Plants, Spring Plants, Monthly Movies and Bottles)
  - Operating costs will covered by concessions and hot lunch
  - Project costs will be done through fundraisers
    - Possible fundraisers include cookbooks, family dances, track concessions
    - Funds to be used for items such as Buddy Benches, World Map at school entrance, regular park benches, picnic tables and garbage cans
  - SCC should determine an annual project to carry out each year, with a 2nd project in mind should we go over our raised funds
  - We currently have an SCC revenue and expense account, as well as a hot lunch revenue and expense account. Michelle Cowan can print account summaries if we ask. SCC to start monthly reports for each meeting starting in October
- 6. Next Meeting
  - September 6, 2016 at 7pm
- 7. Meeting adjourned at 8:58pm
  - Motion to adjourn made by Dave; Kaitlyn seconded; approved